Important Information

Please place this in a safe location and refer to it throughout the year! ☺

**Communication:**

I prefer communication via email. My email address is mlmabry@episd.org. I will post updates and information on my website: <http://mrsgaskin.weebly.com/>. Follow me at twitter @MrsGaskin2. My cell is 575-652-9039. Please feel free to text or call.

**Monthly Newsletter:**

I will post the newsletter on my website at the beginning of each month. It will include what topics we are focusing on during that month and some suggestions on how to extend their learning at home. Upcoming important dates will be noted in the newsletter as well. Please let me know if you are unable to access this newsletter online.

**Student Folders:**

I will attach a calendar in your child’s folder. Please do not let your child draw on this calendar. It is for daily communication with you, the parent, and me. As communication is vital in the education of your child, **please initial** on top of the stamp or comments every day. **All items should be removed from the folder on a daily basis. If I need paperwork to be signed and returned, I will note that on the page.**

**Attendance:**

It is imperative that your child is at school and on time each day. School begins at 8:00 am and ends at 3:15 pm. Please make sure any needed appointments are scheduled after 2:00 pm. Students with perfect attendance are recognized!

**Conference Time:**

 If you would like to discuss your child at any time, please call or set up an appointment during my conference time from 9:45-10:30am each day. My email address is mlmabry@episd.org , if you would like to contact me by email.

**Items in Backpack:**

Please keep all toys, blankets, and extra snacks at home. These items that are brought to school become a distraction for all students in our classroom. Please check your child’s backpack regularly to ensure that only appropriate items are brought to school.

**School Supplies:**

 Throughout the year, we may need additional supplies. I will post these needs on the website. Please refer regularly to my website!

***Please bring these items to class before September 1st. These were included on the Bliss Elementary School Supply List.***

* 1 backpack (no wheels)
* 1 packages of #2 pencils
* 1 pair of scissors
* 1 box of crayons (24 count)
* 1 dry eraser or old sock
* 2 pocket folders
* 1 box of Kleenex
* 1 package of dry erase markers (black or multi-colored)
* 1 package of colored pencils
* 1 package of markers
* 1 bottle of Elmer’s white glue

**Additional school supply items needed:**

* **1 package of watercolors**
* **2 spiral notebooks**
* **2 composition notebooks**
* **1 container of hand sanitizer OR Clorox wipes (any disinfectant)**
* **1 package of glue sticks**
* **1 container of baby wipes (resealable)**
* **2nd box of Kleenex**

**MVP of the Week:**

Beginning in a few weeks, I will randomly select a student on a weekly basis to be the MVP of the week. The Friday prior when your child is the “MVP,” I will send home an “All about me” page that will need to be completed and returned the next Monday. Their information will be displayed on a bulletin board in our classroom. Also, they will be allowed to bring a Show and Share item with them on the Friday of their special week. Feel free to send photos or items that can be displayed on the bulletin board anytime during the week your child is the “MVP.”

**Homework:**

 Beginning the second week of school, homework will be required. Students must complete their homework each day and will be rewarded for doing so. All homework is due the day after it’s assigned. Please check that they get into a routine for their homework. As the year progresses, most of our homework will be online through the Edmodo app. Please allow your child to use an appropriate device to complete and submit their homework each night. I’m a firm believer that constant learning is imperative for success even outside of the school day! Thank you for your support.

**Classroom Management Plan**

Discipline:

All students start on “ready to learn” daily. When students break a rule, they will move their clip down. Depending on the action’s severity, the teacher will choose the consequence.

Rewards:

When students are seen making good choices, helping others, or being a role model student, they will be asked to move their clip up. \*Please see the Student Folder section for the teacher-parent communication that will occur daily.

Bliss Buck Rewards:

Each day, students will begin on Ready to Learn (green). Each time a student moves his/her clip up, they have reached a new “level”. At the end of the day, if students have remained on green or moved their name up they will receive Bliss Bucks.

Once a month on Friday, students will be able to purchase items from the treasure chest using their Bliss Bucks.

Level 1 will cost 10 Bliss Bucks.

Level 2 will cost 20 Bliss Bucks.

Level 3 will cost 30 Bliss Bucks.

Level 4 will cost 40 Bliss Bucks.

Lunch with the teacher will cost 100 Bliss Bucks.

 \*Bliss Bucks may also be given at various times throughout the day. Students may also save their Bliss Bucks throughout the year for a grand prize worth 500 Bliss Bucks.

All Star Jar:

When students are seen doing the right thing, not only may they move their clip up but also put their name in the All Star Jar. Every day, I will select a name from the All Star Jar and that student will select a coupon. The more their name is in the jar, the greater the chances that they will be selected!

Table points:

Students will work collaboratively with their table groups throughout the day. When the entire table group is on task and collaborating, they will receive table points (tally marks). The table group with the most tally marks at the end of each week will have “stadium seating” the following week.